

Crooked Shack Market

Crooked Shack Market Days Rules and Regulations

Applicable August 2021

Mission Statement:

The Crooked Shack Market is owned and operated by Doug and Tammy Sliger. All proceeds support our therapy program for special needs children and adults.

Our mission is to bring the local community together through our local farms, beekeepers, artisans and crafters.

Permitted Vendors:

Permitted vendors are; local farmers, local artisan foods, local non-artisan foods, local arts and crafts and community groups.

- **Plant Vendors:** Must attach a copy of DPI inspection. Organic farms must attach a copy of certification. Only certified organic farmers can label produce "organic."
- Food Vendors: Must hand deliver or email the Market Manager, at
 info@kiddyupranch.org, a copy of liability insurance and if applicable, proof of certified
 kitchen. All food vendors must meet all required State laws regarding food preparation
 and sale. Food vendors may not sell products "for pet food consumption." All food
 vendors must wear gloves when handling non-prepackaged food.
- Arts and Crafts: In order to sell at Market Days, the items must be handmade or assembled by the vendor. No items are permitted that are not made by the vendor. No brokering is permitted. Local arts and crafts are the preferred type for Market Days. No kit art is allowed.

General Market Day Operations:

- **Hours of Operation:** 9:00 am to 2:00 pm every third Saturday of the month. No Vendors shall sell products prior to the 9:00 start time.
- **Vendor Fee:** \$25.00 per month.
- **Vendor Set-Up:** Set-up starts no earlier than 7:30 am. Due to safety concerns, no vehicles shall enter the market boundaries to unload after 8:30 am or during market hours (9:00 am to 2:00 pm). Vendors shall be packed up by 3:00 pm.
- Unloading: Vendors shall unload immediately on arrival and remove their vehicles as soon as unloading is complete. Vendors may set up their tents to protect their products from the weather and vendors may set up tables to keep their product off the ground. Vendors shall not start arranging their booths until they have completely unloaded and removed their vehicle from the market area. No vendor shall unload from another vendors designated spot.
- **Vendor Space:** Standard vendor spaces are 10 x 10. Vendors must set up for front customer service only.
- Canopies: Canopies are are optional.
- Responsibilities: All Vendors are fully responsible for their own setup and take down.

Market Days Code of Conduct:

- Market Issues and Redress: Any problems or complaints shall be brought directly to the Market Manager for resolution.
- **Smoking:** Vendors may not smoke or spit within the boundaries of the Kiddy Up Ranch property.
- **Signage:** Within the vendor assigned space, a vendor may put up signs, banners, sidewalls or vertical displays of any size or height as long as they do not exceed the height or depth of the vendor space. Some types of signage such as A-frame signs may be located slightly outside the front of a vendor space as long as they are of modest size and do no block customer traffic or impair visibility of adjacent vendor spaces.
- **Prices:** Prices shall be displayed for all items for sale.
- **Taxable Items:** Vendors selling taxable items are responsible for collecting and filing their own sales tax.
- Market and Space Upkeep: Vendors are required to keep their space and surrounding area clean, neat and in sanitary condition. All waste and unsold products must be removed from the Market.

- **Liability:** Vendors accept complete liability for their products and personal property. Vendors shall carry their own personal liability and product liability insurance. Prepared food vendors shall include proof and provide copies of adequate product liability insurance with their applications.
- Canopy Safety: Vendors shall have a method to secure their canopy under windy or inclement weather conditions. Vendors who do not have an adequate method to secure their canopy will be required to take it down under hazardous conditions.
- **Parking:** All vehicles shall be parked in designated parking areas. No vendor vehicles are permitted to enter the market boundaries during market hours.
- **Entertainment:** Entertainment will occur only in designated areas. Entertainers shall follow market rules. No entertainer may set up without prior approval from the Market Manager.
- Vendor Pets: No vendor pets are allowed except those required due a medical disability.
- **Religious/Political Solicitation:** Vendors shall not use booth space to promote religious or political agendas.
- Attire: Appropriate attire shall be worn. Shirts and shoes are required.
- Power Sources: Vendors requiring power for their booth are responsible for providing their own power source in a manner that does not generate noise, odor or pose a safety concern. With all power sources it is the vendors responsibility to follow all local, state, and federal safety and use regulations.



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